



## RE-OPENING PLAN

### Phase 13

*effective: 12 December 2020*

March 15, 2021

Please know that we are committed to providing you with a safe environment that aligns with WorkSafeBC protocols to ensure that the risk of exposure to the virus that causes COVID-19 is always minimized. Our current re-opening plan is guided by local and public health authorities including the **Provincial Health Order issued December 3, 2020.**

Protective measures we are taking to ensure the health and safety of everyone at the Capital News Centre.

#### **Increased cleaning**

- Starting with our public spaces and high-traffic areas, we are going above and beyond our normal protocols. We are cleaning surfaces with increased frequency, dedicated staff, and all done by the recommended cleaning agents.
- Following each group using the arena, there is a 15-minute break between ice users to ensure all high traffic touch points can be thoroughly sanitized. This includes all benches, players gates, dressing rooms, door handles and washroom areas.

#### **Hand sanitizer**

- We have hand sanitizer available at the main entrance of the facility and in various locations throughout the facility. We encourage you to use it as you enter.

#### **Illness Isolation Room**

- If you begin to feel ill and are not able to immediately leave the facility, please alert staff and they will take you to the illness isolation room. This room is located on the ground floor on the field side of the facility

#### **Social Distancing / Touch Points**

- The guided markers and signage in public spaces will remind our guests to maintain the physical distancing of 2 meters of at all times while in the facility.
- Doors have been propped open wherever possible or push-doors are available
- Water fountains and water bottle filler stations are not available

### Entering the Facility

- The Capital News Centre is still closed to the general public. People entering must be attending one of amenities at our facility to limit the number of people in the facility and to aid in contact tracing measures.
- Please arrive on time, but not early and line up outside the facility in the marked, physically distanced spaces. Our facility host will welcome you in when it's time for you to enter:
  - Ice: 15 minutes before your scheduled session
  - Field: 5 minutes before your scheduled session
  - Mission Fitness: At the start of your scheduled time
  - Lifemark Sport Medicine / Library: As you arrive
- Please sanitize your hands upon entry and follow directional arrows and host's instructions.
- If you have recently travelled outside of the country and have not cleared the required 14 days of self-quarantine, or if you are experiencing any COVID-19 or flu-like symptoms, or if you have had any contact with someone who has COVID-19-like symptoms, **PLEASE DO NOT PARTICIPATE OR ENTER THE FACILITY.**

### Facemasks

- Facemasks are required in all shared, public areas of our facility.
- For more details on this policy including exemptions:  
[https://www.capitalnewscentre.com/pdfs/cnc\\_mandatorymaskpolicy.pdf](https://www.capitalnewscentre.com/pdfs/cnc_mandatorymaskpolicy.pdf)

### Spectators

- There will be no spectators allowed at this time.
- In some instances, **event staff** that are essential to the event taking place on the ice or the field may stay. Please refer to 'Ice Rink' and 'Fields' specific guidelines for more details.
- **Event staff** must stay in the designated locations

### Washrooms

- Lobby washrooms are open for use by guests to the facility. They are not available to the general public.
- Some sinks and toilets have been shut down for use to allow for increased physical distancing

### Dressing Rooms

- Masks are mandatory until helmets are on to exit dressing room
- There will be no showers available in the dressing rooms.
- Groups can utilize up to 2 dressing rooms per booking based on guidelines below.

## Exiting the Facility

- Please exit the facility as soon as possible after your session. Guest are asked not to congregate within the facility after sessions.
- Please exit the facility following marked pathways within the time limits:
  - Ice: 10 minutes. Main entrance push-bar doors
  - Field: 5 minutes. North end of building push-bar doors
  - Mission Fitness: Main entrance push-bar doors
  - Lifemark Sport Medicine: At the end of your appointment. Main Entrance push-bar door
  - Library: At the end of your visit. Library exit

## Ice Rink Specific

- Sports are to proceed according to ViaSport Phase 2 requirements.
- Dressing rooms are available for use. Showers are not available during this stage of re-opening.
- Face Masks are now required to be worn inside dressing rooms.
- Athletes using player benches are asked to sit in marked seating areas.
  - To mitigate the spread of COVID on the ice surface, **FULL EQUIPMENT** including helmets with cages/shields are recommended to be worn by all players.
  - All athletes must adhere to appropriate hygiene and handwashing protocols prior to playing and going on the ice.
  - Athletes should be social distancing from each other in all other shared spaces within the arena.
- **Outside of Cohort:**
  - **Ice Capacity:** a maximum of 22 athletes + 3 coaches/officials. No more than 25 total.
- **Within Cohort:**
  - Adults Groups (Approved Scrimmages) – NOT PERMITTED
  - Youth Groups (**Practice**) – A maximum of **25 participants per surface in the field of play**. This includes athletes and Coaches. 2 additional **event staff** outside of the field of play may stay based on Association approval. (No Spectators)
    - U9 & under groups may have 2 event staff per team if more than 1 team is participating
  - Youth Groups (**Games**) – NOT PERMITTED
  - Figure Skating (**Sessions**) – Adhere to PSO guidelines for ViaSport Phase 2. Physical distancing is always mandatory. 2 **event staff** outside of the field of play may stay to support the event based on Association/Club approval. (No Spectators)
  - Professional Athletes (Sport Exemption) – As defined by BC Public Health can have a Maximum of **25 participants in the field of play**. They are otherwise exempt from the Provincial Health Order.

## Accessing the Facility / Staff Responsibilities

- 2013 birthyear & younger enter the facility fully dressed 3-minutes prior to session start once the **SAFETY AMBASSADOR** has signed in at the HOST station. 1 parent / guardian per athlete may assist athlete to get to their scheduled rink and vacate once session starts. Parent / guardian can re-enter, when directed by the **FACILITY HOST**, to assist athlete with exiting the facility. This will be once the session is over. **NO DRESSING ROOM ACCESS**
- 2011 - 2012 birthyears enter the facility fully dressed 3-minutes prior to session start once **SAFETY AMBASSADOR** has signed in at the HOST station. **NO DRESSING ROOM ACCESS.**
- 2010 birthyear & older enter the facility 15-minutes prior to session start once the **SAFETY AMBASSADOR** has signed in at the HOST station. **TEAM MANAGER** must be stationed outside of the dressing rooms supervising the group. **TEAM MANAGER** ensures athletes remain in their dressing rooms until scheduled ice time. Following the session, the **TEAM MANAGER** is responsible for ensuring athletes vacate the facility within 10 minutes.

## Event Staff

- Event staff includes **Safety Ambassador & Manager**
- Event Staff not involved in game play must sit or stand in the designated sections that are appropriately socially distanced from the next person.
- There is no in and out privileges for participants or event staff. If you leave during ice session you are unable to re-enter.
- There is no swapping of participants or event staff during your ice session.

## Fields Specific

- Sports are to proceed according to ViaSport Phase 2 requirements.
- Dressing rooms are not available for use during this stage of re-opening.
- Athletes using player benches are asked to sit in marked seating areas.
- All athletes must adhere to appropriate hygiene and handwashing protocols prior to playing and going on the field.
- Athletes should be social distancing from each other in all other shared spaces within the arena.
- Field bookings have been staggered to allow for cleaning/sanitation between groups
- **Outside of Cohort:**
- **Field Capacity:** a maximum of 22 athletes + 3 coaches/officials. No more than 25 total.
- **Within Cohort:**
  - *Refer to 'Ice Rink Specific' guidelines for within cohort.*

### **Safety Ambassador Mandatory**

- Each Ice or field group must appoint a Safety Ambassador for each team participating
- The team's Safety Ambassador will screen for illness prior to entering the arena including athletes, coaches, team officials and event staff.
- The team's Safety Ambassador **will meet the Host at the entrance door 5 - 15 minutes prior to the ice time (depending on age or group and access time)**. If no Safety Ambassador is in attendance the group will be unable to enter the facility. The safety ambassador will manage the door until their entire group has entered.
- Safety Ambassador will manage re-entry of parents at the door with 1 min remaining in session.
- The team's Safety Ambassador will maintain a record of names and phone numbers for those persons entering the arena. This information will be made available to the Public Health Authority upon request for the contact tracing purposes.
- Safety Ambassador will advise arena staff of any major or notable incidents during session
- Safety Ambassador will enforce the facility and LSO guidelines.
- Safety Ambassador must be visually identifiable

**Persons who choose to not follow our restrictions will be suspended from the building for 30 days.**

### **Boomers Bar & Grill Kelowna**

- Boomers Bar & Grill has now re-opened. For guidelines, hours, menu and takeout options, please go to:  
[www.boomerskelowna.com](http://www.boomerskelowna.com)

### **Mission Fitness Specific**

- Please refer to Mission Fitness' website for specific guidelines and policies  
[www.mission-fitness.ca/covid-19-policy](http://www.mission-fitness.ca/covid-19-policy)

### **Lifemark Health Specific**

- Please refer to Lifemark Health's website for specific guidelines and policies  
[www.lifemark.ca/cnc](http://www.lifemark.ca/cnc)

### **Library Specific**

- Please refer to Okanagan Regional Library's website for specific guidelines and policies  
[www.orl.bc.ca/hours-location/mission](http://www.orl.bc.ca/hours-location/mission)

**What's Next ...**

We are committed to monitoring our operations regularly and will be updating our processes, as necessary. We will be closely following the recommendations from our public and local health agencies as well as taking valuable feedback from our guests, players, and staff.

We want to thank you for all your support and look forward to seeing you in our facilities again. If you have any questions or concerns, please do not hesitate to contact us at:

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